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No. SNEA/KRL/CGM/2015-16/9 Dated 14-3-2016

To

**The PGM (Finance),
O/o CGMT, Thiruvananthapuram.**

Sub:- Recovery of penal interest reg

Respected Sir,

It has come to our notice that some of the SSAs have issued notice to temporary account holders for recovery of penal interest from their salary for delayed submission of temporary accounts.

In this connection we would like to invite your kind attention to the following facts.

1. Consequent on ERP implementation, all the accounts related work like Trail balance , IMS, payments to all type vendors- electricity, vehicle , house keeping ,bank reconciliation statements , temporary advance etc were delayed in the circle during this financial year.
2. On implementation of ERP the accounts related works in filed units have increased manifold. The field officers are compelled to carry out all legacy paper work in addition to the ERP system related work which are more cumbersome than the legacy system .
3. Even now all ERP modules and its flow are either not ready or the personal are not property trained even for guidance.
4. It was with much difficulty all the filed officers are trying their level best for complying with the ERP system without any assistance while all Sr TOAs are continued to be in the GMs office as in the pre- ERP era.
5. It may be noted that the field officers are forced to avail temporary advance for want of proper required arrangement for procurements of stores and supply of labour which is expected to be done centrally without involving temporary advance.
6. In the absence such arrangements the field offices are compelled to take temporary advance for purchase of stores and labour charges in a routine manner which is not permitted under rules to meet the operational exigencies .

7. We may also like to point out that no one has been fixed with responsibility for the delayed completion of various kind of accounts/ planning/ MM / establishments related works in the circle consequent on implementation of ERP.

Considering the above facts it is requested to give instructions to all SSAs and field units not to penalise the field officers for the advances which were thrust upon them due to the inadequacies of the centralised system and delayed the submission of accounts for reasons beyond their control.

Thanking you,

Yours Sincerely



(T.Santhosh Kumar)
Circle Secretary,SNEA,
Kerala Circle.

Copy to:- CGM , O/o CGMT, TVM
GM HR, O/o CGMT, TVM
All SSA Heads.